



MONTEGO BAY, JAMAICA  
ALL-INCLUSIVE

### Meeting Room Capacities

Function Room	Sq. Ft.	Classroom	Banquet	Theatre	Boardroom	U-Shape	Double U-Shape	Hollow Square	Cocktail Reception
Rosehall Ballroom	3840	220	260	500	N/A	120	200	130	900
Rosehall A	1920	100	120	240	40	50	80	60	500
Rosehall B	960	40	40	100	30	30	N/A	35	150
Rosehall C	960	40	50	100	30	30	N/A	35	150
Oasis	810	30	40	60	15	20	N/A	25	80
Secretariat	1050	N/A	N/A	20	20	N/A	N/A	N/A	N/A
Lobby Balcony	1230	N/A	80	N/A	N/A	N/A	N/A	N/A	200
East Beach	2990	N/A	60	100	N/A	N/A	N/A	N/A	120
East Lawn	26500	N/A	1800	3000	N/A	N/A	N/A	N/A	5400

Please note actual capacity may vary dependent on size of dance floor, stage, bandstand etc., if required

### Meeting Room Rates & Energy Surcharge

Function Room	Sq. Ft.	½ Day Room Rental	½ Day Energy Surcharge	Full Day Room Rental	Full Day Energy Surcharge	Additional Hour Room Rental	Additional Hour Energy Surcharge	After Hour Charges*
Rosehall Ballroom	3840	\$1,800	\$300	\$3,000	\$480	\$375	\$60	\$375
Rosehall A	1920	\$900	\$200	\$1,500	\$320	\$190	\$40	\$190
Rosehall B	960	\$450	\$100	\$750	\$160	\$95	\$20	\$95
Rosehall C	960	\$450	\$100	\$750	\$160	\$95	\$20	\$95
Oasis	810	\$360	\$60	\$600	\$100	\$75	\$8	\$75
Secretariat	1050	\$360	\$60	\$600	\$100	\$75	\$8	\$75

\* Applicable for event hours outside of the banqueting operating hours of 7:00 am – 11:00 pm

Prices subject to change without notice

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### **Outdoor Venue Location Fees & Energy Surcharge**

Function Room	Sq. Ft.	Location Fee	Energy Surcharge*
Lobby Balcony	1230	\$200	N/A
East Beach	2990	\$450	\$160
East Lawn	26500	\$900	\$320

*\* Applicable for any event taking place beyond 5:00 pm*

Utilization of meeting room for less than four (4) hours will be billed at half day rate. For four (4) to eight (8) hours a full day rate will apply. Usage above eight (8) hours will result in the applicable charge per additional hour being applied.

### **Staffing After Hour Charges**

Staffing	Cost USD per hour, each
Supervisor	\$50
Server	\$20
Bartender	\$30

*\* Applicable for any event taking place beyond 5:00 pm*

Banquet opening hours are from 7:00 am – 11:00 pm.

Any event outside of these times will attract after hour charges for room usage, staffing, beverage and audiovisual rental as applicable to the needs of your event determined by our Banqueting Supervisor.

Room Rental, Energy Surcharge and Location Fees are in addition to the cost of menu chosen.

Room Rental and Location Fees include basic setup of tables and chairs.

Floor plan of Rose Hall Ballroom & Oasis Boardroom can be found on our website at <http://www.caribbeanhi.com/groups/floor-plan>

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