



# Wedding, Honeymoon and Romance Packages 2017-2018



*Congratulations! We thank you for selecting the Holiday Inn Resort to host your special event. Whether it is your engagement, wedding, anniversary or honeymoon, we will ensure a memorable experience. At the Holiday Inn we recognize the importance of this special day and look forward to working very closely with you to create the most spectacular and unique occasion.*

#### *Wedding Policy:*

The Holiday Inn Resort wants to ensure that each occasion is very special, and a memorable one, with you at the centre.

#### Wedding Packages:

### **Exotic Paradise Package**

**US\$ 1,995.00**

- The Minister
- Preparation of Documents & Legal fees including license
- Certified copies of marriage register sent by courier
- Deluxe Bridal Bouquet
- Groom's Boutonniere
- Two-tiered wedding cake\*\*
- Two (2) bottles of Sparkling Wine
- Signature Turn-down In-room Service
- Decorated Table for Signing the wedding documents
- Swedish body massage for Bride and Groom (1 hour)
- Bridal manicure and pedicure
- Three (3) 5x7 or two (2) 8x10 photographs
- One (1) hour Video Recording
- On-site Wedding Coordinator service
- Recorded Music (please provide songs)
- "Just Married" T-Shirts
- Club MoBay VIP Airport Departure Lounge Passes for Bride & Groom

10% Service Charge and 16.5 % Government Tax is additional  
Prices Subject To Change Without Notice  
Tel: 876-953-2485; Fax: 876-940-8426  
Email: [weddings@hiresortjamaica.com](mailto:weddings@hiresortjamaica.com)



## Tropical Romance Package

**US\$ 995.00**

The Minister  
 Preparation of Documents & Legal fees including license  
 Certified copies of marriage register sent by courier  
 One (1) Standard Bridal Bouquet  
 One (1) Groom's Boutonniere  
 One-tiered wedding cake\*  
 One bottle of Sparkling Wine  
 Signature Turn-down In-room Service  
 Decorated Table for signing wedding documents  
 Swedish massage for Bride and Groom (30 mins)  
 Two (2) 5x7 or one (1) 8x10 photograph  
 On-site Wedding Coordinator service  
 Recorded Music (please provide songs)  
 "Just Married" T-Shirt  
 Club MoBay VIP Airport Departure Lounge Passes for Bride & Groom

## Island Style Package

**US\$840.00**

The Minister  
 Preparation of Documents & Legal fees including license  
 Certified copies of marriage register sent by courier  
 One (1) Standard Bridal Bouquet  
 One (1) Groom's Boutonniere  
 One-tiered wedding cake\*  
 One (1) bottle of Sparkling Wine  
 On-site Wedding coordinator's Service  
 Recorded Music (please provide songs)  
 "Just Married" T-Shirts  
 Decorated Gazebo - two (2) floral column pieces  
 10% off spa services booked for Bride & Groom

## "I Do" Package

**US680.00**

The Minister  
 Preparation of Documents & Legal fees including license  
 Certified copies of marriage register sent by courier  
 One (1) Standard Bridal Bouquet  
 One (1) Groom's Boutonniere  
 One (1) 8x10 photograph  
 On-site Wedding Coordinator service  
 Recorded Music (please provide songs)  
 10% off spa services booked for Bride & Groom

## Free Caribbean Package\*

**US\$450.00 (for legal & administrative fees)**

*Package based on a minimum of 7 nights stay in a Deluxe ocean front room or a minimum of 5 rooms of any category staying no less than 3 nights each*

The Minister  
 Preparation of Documents & Legal fees including license  
 Certified copies of marriage register sent by courier  
 Wedding Ceremony Location - Cupid Gazebo  
 One (1) Standard Bridal Bouquet  
 One (1) Groom's Boutonniere  
 One-tiered wedding cake\*  
 One (1) bottle of Sparkling Wine  
 On-site Wedding coordinator's Service  
 Recorded Music (please provide songs)  
 "Just Married" T-Shirt  
 5,000 IHG Reward Points

\*One tiered 6" Wedding Cake serves 6-8 persons.

\*\*Two-tiered 6"-9" Wedding Cake serves 18-24 persons. Cake choices: Vanilla Ivory, Chocolate, Cherry Velvet, Strawberry, Lemon, Coconut or Marble.

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## Available Locations

We have a selection of four (4) exquisite ceremony locations designed to ensure a memorable event. Choose from our Cupid Gazebo in the garden by the beach, The Corals Gazebo on the pier overlooking the azure Caribbean Sea, on the sand in front of the East Beach, or on the terrace of the Lobby Balcony overlooking the lush tropical garden.

## Location Fees

*For wedding ceremony in theatre style:*

Function Room	Capacity (up to)	Location Fee
Corals Gazebo	60 persons	\$350
Cupid Gazebo	80 persons	\$200
East Beach	100 persons	\$450
Lobby Balcony	80 persons	\$200

Wedding package cost is in addition to the location fees above. Your preference is subject to availability until booked and confirmed with the required deposit. Location Fees include basic setup of tables and chairs.

## The Ceremony

Performed by a licensed Minister, we promise a traditional wedding ceremony. It includes a legal declaration to marry your future spouse, traditional marriage ceremony questions and a ring exchange. Feel free to add your own personal vows to the ceremony.

Since children are celebrated here at the Holiday Inn Resort we are overjoyed when couples decide to include them in their wedding ceremony. Our "Married With Children" Ceremony is available for couples who decide to have children included in this special day. This additional service is free. However, couples are reminded to bring the gift of their choice on arrival. Once again you can write your own vows should you so desire.

## Cultural Weddings

We can organize a variety of weddings reflecting the heritage and culture of the bride and groom. Ask our Wedding Coordinator for details on these specialized events.

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## Legal Requirements

The hotel requires that guests to be married **must** be on the island **48-72 hours prior** to the wedding. **NO BLOOD TEST REQUIRED.** Please scan and email to [weddings@hiresortjamaica.com](mailto:weddings@hiresortjamaica.com) or fax to 876-940-8426 the documents requested below along with the completed Required Wedding Data form in order to reserve your desired wedding date: (PLEASE PRESENT ORIGINAL DOCUMENTS FOR VERIFICATION ON ARRIVAL )

- Proof of Identification - copies of birth certificates and any other government issued identification
- Proof of Divorce Decree - copy or original certificate of divorce (if applicable), copy of death certificate in the case of widow/widower
- Copy of adoption papers also reflecting name changes
- Copy of name deed, if other than that stated on the birth certificate, which is not associated with a marriage or adoption
- Legal translation of documents to English where originals are in another language

All paperwork is handled by a licensed Minister on behalf of the Hotel and goes to the local government offices for processing. During the wedding you will be required to sign three Marriage Registers, in addition to the signature of your witnesses (two will be provided, in the event you do not have your own) and the Minister's signature. The Minister will then give you one of the Marriage Registers known as the "Bridal" copy and the other two will be used to apply for your Marriage Certificate. This is a legal document with a raised seal and the Jamaican Coat of Arms that is legally recognized worldwide. This certificate takes 6 - 10 weeks to be processed and will be couriered to you. Kindly provide your Wedding Coordinator with your current mailing address for your Wedding Certificate to be couriered to you as this service is included in your package. For couples interested in bringing their own Minister and/or processing their own legal documents may do so at no additional cost; however this choice does not change the cost of the wedding package selected.

For some European countries, the Marriage Certificate (once processed by our local government offices) has to be validated by the Ministry of Foreign Affairs and the local Consulate for the respective country. This process is mandatory and will attract an additional processing fee of US \$100. This process will also take an additional 2 - 3 weeks; hence the certificate would be ready in 10 - 13 weeks.

## Non-Resident Guests Attending Wedding

We wish to advise you that as our valued all-inclusive wedding guests, the Resort allows non-residential persons attending your wedding, access to the property thirty (30) minutes prior to the start of your wedding. We require that they stay within the immediate area of the wedding at all times. As a policy, only resident guests are allowed on the guest floors. We recommend that your non-resident guests arrive at the Resort appropriately & already dressed for your event. Non resident guests will be required to purchase a day or night pass should they desire to use the property's facilities. Picture identification is required to be left at the Front Desk for all passes issued.

Adult - US \$85.00 and Children - US\$ 65.00 between 9:00 am-5:00 p.m.

Adult - US \$95.00 and Children - US\$ 75.00 between 6:00 pm-2:00 am.

*(Rates are subject to change without notice)*

This policy and access as it relates to non-resident guests is strictly enforced. We ask that this be clearly communicated to your guests prior to their arrival on property.

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## Wedding Reception Packages

### Option 1 —

#### Restaurant Menu of the Day

**For parties of no less than 15 persons (plated)**

**For parties of 25 or more persons (buffet)**

The Portside Restaurant Menu will be offered to all inclusive guests of the hotel at a surcharge of US\$ 25 per person (plated/buffet). For non-resident guests a charge of US\$ 45 per person (plated/buffet) is applicable. This would be in one of our private meeting spaces subject to availability and room rental surcharge. This package includes white glove service, a bottle of sparkling wine for toasting and simply elegant decorations such as white tablecloth, napkins and chair covers; choice of gold or silver tiebacks and lowboy candles.

### Option 2 —

#### Semi-Private A La Carte Dinner

**For parties up to 15 persons**

Reservations can be made in one of our specialty restaurants in advance for all-inclusive guests. The cost will be US \$10 per person for the entire group with your own wait staff in a semi-private area. For non-resident guests a charge of US\$ 45 per person is applicable. This package includes white glove service, a bottle of sparkling wine for toasting and simply elegant decorations such as white tablecloth, napkins and chair covers; choice of gold or silver tiebacks and lowboy candles.

*Other decoration can be made available at an additional cost. Please let us know your requirements we will be happy to source and price this for you.*

*Please note that private receptions have to be confirmed at least 2 weeks prior to event.*

### Great Additions

Wedding Cakes for 25 persons starting at US \$100.00

Open Standard Bar (for Reception Option 1 only) starting at US \$15 per person for up to 3 hours

International wines starting at US \$24 per bottle

Wine/Champagne Corkage for US \$5 per bottle

*Ask your wedding coordinator for our complete listing*

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## Celebration Packages

### Engagement Celebration

**US\$130 per couple**

Celebrate each other under the stars!

Our romance package includes:

- Candlelight three course dinner for two under the stars
- White glove service
- Table décor
- One bottle of house champagne delivered to your room
- Turn down service on the evening of the dinner
- One (1) 4x6 photograph

### Anniversary Celebration

**US\$330 per couple**

Propose in paradise. Make this occasion even more special and memorable. Our Engagement package includes:

- Candlelight three course dinner for two under the stars
- One bottle of house champagne with dinner
- Table décor
- White glove service
- Two (2) 5x7 or one (1) 8x10 photographs
- 30-min Swedish couples massage on the beach
- Turn down service on the evening of the dinner

### Bridal Shower or

### Bachelorette Party

**US\$105 per person (Minimum 12 persons)**

Toast her in the Caribbean. Celebrate her last days as a single woman in style. This package includes:

- Private area at SolMer Spa (2 hours)
- Deluxe hors d'oeuvres & petit fours
- Assorted Fruit Juices
- Two (2) bottles of sparkling wine
- Background music
- Decorated bridal chair
- Mini Aromatherapy massages: neck and back

### Bachelor Party

**US\$75 per person (Minimum 12 persons)**

Toast him in the Caribbean. Send him off in fine style as he says goodbye to his bachelor days.

This package includes:

- Private area for the event (2 hours)
- Deluxe hors d'oeuvres
- Full open bar
- Two (2) bottles of sparkling wine
- Background music
- Bachelor Games coordinated by our team

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## After Wedding Packages

### Honeymoon Package

US\$300 per couple

The wedding is over but the fun us just beginning.

- Candlelight 3-course dinner for two under the stars
- Bottle of sparkling wine in room on day of arrival ·
- Signature turn-down service on night of arrival · His & Hers Swedish body massage (45 minutes) · Two (2) 5x7 or one (1) 8x10 photograph

### Renewal of Vows Package

US\$295

Re-tie the knot! Whether you've lost count of the number of anniversaries you've had since saying 'I-Do', renewing your vows means you can live out your 'big day' all over again.

- The Minister
- Wedding Ceremony Location - Cupid Gazebo
- A Renewal Certificate
- Standard Bridal Bouquet
- Groom's Boutonniere
- One (1) Bottle of Sparkling Wine
- 10% off spa services at SolMer Spa
- Recorded music (please provide songs)

## Other Wedding Services

### Beauty Salon

Sol Mer Spa & Salon is located on property and offers great discounts to the bridal party. However, reservations are needed one (1) Day in advance.

### Spa Services

Sol Mer Spa & Salon also offers a wide variety of spa treatments and services to celebrate the occasion:

#### **Triple Pleasure Package: US \$240.00**

30 minutes couples Swedish massage, exfoliating full body scrub, detoxing body wrap and couples aroma tub

#### **Tropical Dreams Package: US \$208.00**

45 minutes couples Swedish full body massage, couples aroma tub and couples manicure and pedicure

#### **Love at Sunset Package: US \$152.00**

60 minutes couples Swedish massage on the beach

## Entertainment & Audiovisual Equipment

Audiovisual equipment and entertainment can be outsourced on your behalf by your wedding coordinator.

Below is a base price list, additional options (musicians, dancers, and live bands) are available:

Equipment/Service	Price US\$
· For ceremony: cordless microphone and background music	\$ 220.00
· For Reception: cordless microphone, PA system and background music	\$ 325.00
· For Reception: cordless microphone, PA system and DJ	\$ 400.00
· Multimedia Projector	\$ 195.00
· Projector Screen (9ft x 7ft)	\$ 115.00
· PA System with DJ < 50 persons (incl. one microphone)	\$ 300.00
Per additional hour	\$ 75.00
· PA System with DJ > 50 persons (incl. one microphone)	\$ 400.00
Per additional hour	\$ 100.00
· PA System with Karaoke System (incl. one microphone)	\$ 460.00
Per additional hour	\$ 115.00
· CD Console (for DJ use, with own PA system and laptop)	\$ 180.00

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## **Photographer's & Videographer's Services**

Photography and Video Services are available on property from our very own Memories Photoshop. Your wedding coordinator will be happy to arrange for a price list for you. However, an outside vendor fee of US \$100 applies if you will be providing your own photographer.

### **Combo Package**

#### ***Lover's Nest Combo Special Package: US \$639.00***

75 images on CD, Thirty (30) 5x7 prints, One (1) 8x10 print, One (1) print holder, One (1) photo album

### **CD Packages**

#### ***Tropical Romance Package: US \$427.50***

100 images on CD, Six (6) 5x7 prints, One (1) 8x10 print, Seven (7) print holders

#### ***Sweet Memories Package: US \$342.00***

75 images on CD, Three (3) 5x7 prints, One (1) 8x10 print, Four (4) print holders

#### ***Treasured Moments Package: US \$261.00***

50 images on CD, Three (3) 5x7 prints, One (1) 8x10 print, Four (4) print holders

### **Print Packages**

#### ***Holiday Platinum Package: US \$450.00***

Forty (40) 5x7 prints, One (1) 8x10 print, One (1) photo album

#### ***Holiday Gold Package: US \$373.50***

Thirty (30) 5x7 prints, One (1) 8x10 print, One (1) photo album

#### ***Honeymoon Bliss Package: US \$279.00***

Twenty (20) 5x7 prints, One (1) 8x10 print, One (1) photo album

The Photographer is available for 2 hours with the exception of the Tropical Romance, Holiday Platinum and Lovers Nest Combo Packages which offer 3 hours. There will be an additional charge of US\$120 for each additional hour requested

### **Videographer's Services**

#### ***Package US \$600, Each additional hour US \$120***

Videotaping for up to 45 minutes presented on 25-35 Minutes (minimally edited DVD)

Duration of edited DVD will increase for additional hours of videotaping purchase based on activities being recorded

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## Floral Arrangements & Simple Decoration

Floral arrangements can be made on your behalf by your wedding coordinator. Below is a base price list (additional options are available):

### Personal Flowers

• Bridal (standard) consisting of basic flowers chrysanthemums, carnations, roses	\$105
• Bridal (upgrade) consisting of lilies, orchids, roses	\$235
• Bridesmaid bouquet (standard)	\$ 90
• Flower girl basket/petals	\$ 75
• Flower girl posy (standard)	\$ 65
• Boutonniere (groom)	\$ 17
• Additional boutonniqres	\$ 17
• Corsages (chest)	\$ 35
• Corsages (wrist)	\$ 45
• Halo (Hair, Full)	\$ 60
• Halo (Hair, Half)	\$ 45

### Decorative Flowers

• Pomander Ball (small - 4")	\$ 75
• Pomander Ball (large - 8")	\$ 90
• Head Table Arrangement (4-6 seats)	\$ 110
• Head Table Arrangement (8-12 seats)	\$ 210
• Head Table Arrangement (14-16 seats)	\$ 250
• Gazebo Arch Piece (front only)	\$ 120
• Post pieces for gazebo (standard)	\$ 75
• Post pieces for gazebo (deluxe)	\$ 100
• Pedestal Arrangement (triangular)	\$ 195
• Pedestal Arrangement (round)	\$ 255
• Aisle Markers (round arrangements, set atop columns)	\$ 130

### Centerpieces

• Glass bowl with floating candles on round mirror votive with petals and votive candles	\$ 80
• Pillar candles in hurricane shade with floral around base	\$ 120
• Tower vase with full floral	\$ 110
• Trumpet vase with full floral top	\$ 120

### Simple Decoration

• Fabric Backdrop with lights	\$ 470
• Fabric Backdrop without lights	\$ 350
• Fabric Draping of Gazebo	\$ 470
• Balloon Arch	\$ 255
• Bamboo Arch (fabric with 3 floral pieces)	\$ 665
• Bamboo Arch (fabric with two full side pieces)	\$ 560
• Bamboo Arch (fabric two hand-tied side pieces only)	\$ 515
• Chair covers	\$ 3
• Tiebacks	\$ 3

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## Billing & Payment Terms

### Advance Deposits/Payments

Please note that a non-refundable US \$300 deposit is required to confirm your wedding date. Receipt of the deposit will be followed by a proposal then a final contract, which will display a payment schedule. We ask that clients adhere to the payment schedule to avoid cancellations or relocation of weddings. Remaining balance required 14 days prior to the event.

**Additional charges incurred/requested on the day must be settled in FULL**

### Group Accommodation

If you require group rates for 10 or more rooms, please contact us directly at:

Phone: 876-940-8455

Fax: 876-940-8426

Email: [groups@hiresortjamaica.com](mailto:groups@hiresortjamaica.com)

### How to Book Your Wedding

Contact our Wedding Coordinator at [weddings@hiresortjamaica](mailto:weddings@hiresortjamaica) or 888-288-6006 / 876-940-8456 to confirm the availability of your preferred date and time. Within 24 hours of confirming your interest, please complete the Required Wedding Data form enclosed and submit along with photo I.Ds, copies of your birth certificates and any other relevant documents as stated on Page 4 under Legal Requirements. For verification, please bring all original documents on arrival. Non-refundable deposit of US \$300 can be made via the following methods:

- Credit/Debit Card
- Wire Transfer
- Bank Deposit
- Cash

For further information contact our wedding coordinator:

Phone: 876-940-8456

Fax: 876-940-8426

Email: [weddings@hiresortjamaica.com](mailto:weddings@hiresortjamaica.com)

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## Required Wedding Data

NAME OF GROOM (PLEASE PRINT IN FULL): .....

NAME OF BRIDE (PLEASE PRINT IN FULL): .....

ARRIVAL DATE: ..... DEPARTURE DATE: .....

WEDDING DATE & TIME & LOCATION:

1<sup>ST</sup> PREFERENCE\*: .....

2<sup>ND</sup> PREFERENCE\*: .....

NO. OF GUESTS ATTENDING EVENT: .....

WEDDING CEREMONY PACKAGE SELECTED: .....

REQUIRED INFORMATION	GROOM			BRIDE		
	BACHELOR	DIVORCED	WIDOWED	SPINSTER	DIVORCED	WIDOWED
MARITAL STATUS (PLEASE TICK)	.	.	.	.	.	.
AGE (AT TIME OF WEDDING)						
CURRENT OCCUPATION						
FATHER'S FULL NAME						

TO ACCURATELY PROCESS YOUR WEDDING CERTIFICATE, WE REQUIRE THE FOLLOWING REQUIRED INFORMATION:

COUPLES' CONTACT INFORMATION:

MAILING ADDRESS: .....

.....

TEL. NO.: ..... EMAIL ADDRESS: .....



## Reception Reservation Form

**PACKAGE SELECTION:**

- · OPTION 1 — Restaurant Menu of the Day

NO. OF GUESTS ATTENDING EVENT: ..... On Property ..... Off Property

PREFERRED MEETING SPACE	1ST CHOICE <i>(please tick one)</i>	2ND CHOICE <i>(please tick one)</i>
LOBBY TERRACE		
ROSEHALL BALLROOM		
OASIS ROOM		

- · OPTION 2 — Semi Private A La Carte Dining

NO. OF GUESTS ATTENDING EVENT: ..... On Property ..... Off Property

PREFERRED RESTAURANT	SPECIALITY	TIME FOR DINING		
SORRENTO	ITALIAN	6:00 PM ·	7:45 PM ·	8:45 PM ·
SEABREEZE	SEAFOOD	6:00 PM ·	7:30 PM ·	8:30 PM ·
THE TERRACE	JAMAICAN	6:00 PM ·	8:00 PM ·	9:00 PM ·

**CONFIRMATION & PAYMENT**

- YOUR EVENT PROPOSAL WILL BE DRAFTED WITHIN 3 BUSINESS DAYS AFTER YOUR SUBMISSION OF THIS FORM.
- FOR A LA CARTE DINING, YOUR WEDDING COORDINATOR WILL PROVIDE CONFIRMATION AT LEAST 3 BUSINESS DAYS PRIOR TO DINING BASED ON THE AVAILABILITY OF YOUR PREFERRED A LA CARTE DINING RESTAURANT.
- NAMES OF OFF PROPERTY GUESTS MUST BE PROVIDED TO YOUR WEDDING COORDINATOR AT LEAST 3 DAYS PRIOR TO THE EVENT TO ALLOW YOUR GUESTS ACCESS TO THE PROPERTY.



## Credit Card Authorization Form

Please charge my credit card as specified below:

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Address of Card Holder: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Signature of Card Holder: \_\_\_\_\_ Date: \_\_\_\_\_

Dates of Booking: \_\_\_\_\_ To: \_\_\_\_\_

Hotel: **HOLIDAY INN RESORT**

Lead Name: \_\_\_\_\_

No. of Passengers: \_\_\_\_\_ No. of rooms: \_\_\_\_\_

Confirmation Number(s): \_\_\_\_\_

Amount to be billed to card: \_\_\_\_\_

**CREDIT CARD USED MUST BE PRESENTED UPON ARRIVAL TO VALIDATE PAYMENT**

*Cancellation policy is three (3) days prior to arrival without a penalty charge. Failure to do so will result in penalty of one night's deposit per room. Weddings subject to cancellation policy as per contract.*