



AMORA HOTEL
JAMISON SYDNEY

When A Guest Or Staff Member Tests Positive For COVID-19

How will we manage a positive COVID-19 diagnosis by a worker

- Exclude staff and customers who are unwell from the premises; any staff or customers that are identified as unwell are immediately escorted out of the hotel and asked to seek medical assistance and follow through with appropriate action e.g. to stay away from work.
- If an employees temperature check is found to be over 37.5, procedures are followed by the designated screener and the person will not be allowed to enter the location to commence work and will be asked to seek medical advice and self-isolate for 14 days.
- The current stand down period applies in accordance with the Department of Health Australia.
- The work area in question will have further checks and sanitation in accordance with the Department of Health Australia recommendations.
- Monitor and support staff.
- Continue to follow guidelines and inform appropriate authorities if symptoms are displayed.

How will we manage a positive COVID-19 diagnosis by a guest

- Exclude customers who are unwell from the premises; any customers that are identified as unwell are immediately escorted out of the hotel and asked to seek medical assistance and follow through with appropriate action.
- Room, lift and floor area isolated until approved contractor complete COVID-19 clean.
- Continue to follow guidelines and inform appropriate authorities if symptoms are displayed.
- If a guest's temperature check is found to be over 37.5, procedures are followed by the designated screener and the person will not be allowed to enter the location and will be asked to seek medical advice and self-isolate for 14 days.

List of measures we will use to manage the health of our staff

- All staff receive reminder to isolate and see a doctor if any symptoms arise
- Masks, gloves, sanitiser and wipes are readily available in each department.
- Increased cleaning regime in place.
- Social distancing in place along with the relevant signage.
- Regular department checks and assistance to ensure rules are observed by staff and guests.
- Minimal staffing and meetings practiced.
- Daily/weekly briefing meetings with managers.
- Regular monitoring of industry guidelines and implement where practical.
- Update notice boards with relevant and practical information.