

*Your company, your values, your career!*

**LAUNDRY ATTENDANT  
TEKARRA LODGE, JASPER, ALBERTA**

Our culture is rooted in our values and leadership accountability; and as part of that culture we believe in the growth and development of our Ambassadors. Join us and be a part of an exciting place to work. The Laundry Attendant ensures adequate supplies of clean linens and related items are available for distribution at the hotel.

**Duties and Responsibilities:**

- Washes and dries Hotel linens according to Tekarra Lodge's efficiency and cleanliness standards ensuring machines operate at maximum efficiency
- Keeps all machines in operation, reporting any deficiencies
- Observes all safety procedures when operating machinery
- Restock any missing amenities in laundry room for the Housekeepers
- Folds hotel linens according to Coast Hotels standards
- Maintains clean work area, performing regular cleaning of machine and floors
- Separates any soiled, torn or badly worn linen for possible discard
- Reports par level shortages to Housekeeping Manager
- Assists with linen inventories with Housekeeping Manager & Housekeeping Supervisor
- Is committed to working safely, including adherence to workplace safety regulations, hygiene and cleanliness
- Turns in all lost & found items to the Housekeeping Office immediately upon leaving an assigned floor
- Sorts recyclable items according to Coast Hotels re-cycling program guidelines
- Trained and assist in Room Attendant duties as required
- Carries out other duties when assigned by Housekeeping Manager

**Qualifications & Skill Requirements:**

- Successful completion of high school education preferred, but combination of experience and education will be considered
- Degree/Diploma in Hospitality, or Hospitality industry courses in Hotel Management a definite asset
- Demonstrated ability to work in a fast paced, multi-tasking team environment required
- Self motivated team player with demonstrated interpersonal skills required
- Demonstrated superior customer service philosophy required
- Personal alignment with Coast's 5 core values and corporate culture required
- Good verbal and written English communication skills preferred
- Workplace Hazardous Materials Information System (WHMIS) training an asset
- Must be bondable and have a clear police clearance, background check is required upon hire

**Additional information:**

- Position begins May 10, 2021 and runs until October 13, 2021
- Staff Accommodations available
- All positions will receive required training to fulfill duties & responsibilities

Coast Hotels offers a variety of benefits, including competitive wages & benefits, employee discounts, training & development, career advancement opportunities and more!

Please apply online at [www.coastcareers.ca](http://www.coastcareers.ca)

*Coast Hotels is an Equal Opportunity Employer  
Coast Hotels would like to thank all interested applicants  
Only those selected for an interview will be contacted*

**NO PLACE LIKE COAST!**