
Your company, your values, your career!

**ROOM ATTENDANT
TEKARRA LODGE, JASPER, ALBERTA**

Our culture is rooted in our values and leadership accountability; and as part of that culture we believe in the growth and development of our Ambassadors. Join us and be a part of an exciting place to work. As a Room Attendant you will provide Coast Hotels' standards of cleanliness within assigned areas of the Lodge.

Duties and Responsibilities:

- Attend to guests request for extra supplies and handle basic inquiries
- Handle items left by guest as per hotel lost and found policy
- Ensure guest privacy is protected and the security of guests and property when completing tasks
- Follows established procedures and policies for the cleaning and making up of rooms
- Ensures that all room amenities are in place, and that all drapes, sheers, windows are closed and locked prior to room completion
- Follow all the Company's policies, rules, systems and procedures as outlined in the Coast Hotels Operating Standards Manual
- Stocks supply cart and caddy to ensure adequate supplies, and equipment are in good working order
- Help organize and stock, and maintain clean work areas at all times
- Reports maintenance issues
- Disposes of garbage carefully, recycle items according to house policy
- Works closely with all members of the Housekeeping team, communicating necessary information
- Reports any guest incidents, accidents or deficiencies immediately
- Must be completely familiar with hotel emergencies, including fire alarms and medical emergencies
- Works in accordance with safe work practices and Health and Safety policies
- Perform any other job-related duties as assigned by the Housekeeping Supervisor or Housekeeping Manager
- Other duties as required

Qualifications & Skill Requirements:

- Must be available to work a varied work schedule including days, evenings, weekends and holidays
- Previous hospitality cleaning experience an asset
- Previous WHMIS training an asset
- Good oral communication in the English language is required and Reading Text
- Physical mobility and stamina; repetitive tasks, standing for long periods of time, bending, crouching and kneeling
- Self motivated team player with demonstrated interpersonal skills required
- Demonstrated ability to work in a fast pace, multi-tasking, multi-functional team environment required
- Personal alignment with Coast's 5 core values and corporate culture required
- Must be bondable and have a clear police clearance, background check is required upon hire

Additional information:

- Position begins May 10, 2021 and runs until October 13, 2021
- Staff Accommodations available
- All positions will receive required training to fulfill duties & responsibilities

Coast Hotels offers a variety of benefits, including competitive wages & benefits, employee discounts, training & development, career advancement opportunities and more!

Please apply online at www.coastcareers.ca

*Coast Hotels is an Equal Opportunity Employer
Coast Hotels would like to thank all interested applicants
Only those selected for an interview will be contacted*

NO PLACE LIKE COAST!