

Collection Notification Statement – Essence properties

Privacy Collection Notice Statement

Essence accommodation properties are managed by a group of companies including UniLodge Australia Pty Ltd (ACN 078 921 169) or BCA Management Pty Ltd (ACN 082 448 011) and their related bodies corporate (collectively, **Essence**).

Essence is committed to protecting the privacy of individuals and their personal information (as defined in the Australian *Privacy Act 1988* (Cth) or the New Zealand *Privacy Act 2020*, as applicable) in respect of individuals within Australia or New Zealand as the case may be, or personal data (as defined in the *General Data Protection Regulation (GDPR)* in respect of individuals in the EU) (**Privacy Law**).

Please read this statement carefully as it will have important consequences for you in relation to the collection, use and disclosure of your personal information or personal data provided to Essence.

You understand that:

1. Essence collects your personal information or personal data. You can contact us by email at info@Unilodge.com.au, or you can write to us at GPO Box 2481, Brisbane, Qld, 4001 Australia.
2. Where possible, Essence will collect your personal information directly from you. In certain circumstances, Essence may be required to collect personal information from third parties, depending on the nature of your enquiry or application.
3. The purposes of Essence collecting your personal information or personal data includes but is not limited to:
 - (a) to process any enquiry you submit to us through our website, contact you and provide you with information in relation to your enquiry;
 - (b) to process any bookings or applications for residency at our properties;
 - (c) to process any payments in connection with your booking or applications for residency;
 - (d) assisting you in the case of any injury or emergency in connection with us or that occurs on premises that we manage; and
 - (e) to offer you updates, discounts, or other content or products and services that may be of interest to you and to provide you with direct marketing communications from us or our related entities and associates (using direct, telemarketing, email, SMS and MMS messages),and you agree to your personal information or personal data being collected and used for, and in connection with, these purposes and any other purpose in our Privacy Policy.
4. In some instances, we may collect personal information or personal data from you which you have voluntarily provided but which is unsolicited. To the extent reasonable, we will delete or de-identify any unsolicited personal information. However, due to the nature of our IT system, if you use our IT system to send or receive personal emails we will be unable to remove any personal information or personal data which is backed up and stored on our servers. You acknowledge and you agree to your personal information or personal data being collected and stored by us.
5. If we do not collect this personal information or personal data in connection with the purposes in paragraph 3, we may not be able to assist you with your enquiry or your booking to reside at premises which we manage, and we will be unable to send you direct marketing communications (unless you have consent to such communications through your other dealings with us).
6. Your personal information or personal data may be disclosed to the following classes of people and organisations for the purposes in paragraph 3:
 - (a) us, our personnel and related entities;
 - (b) our third party service providers (such as marketing, payment processing providers, and IT suppliers);
 - (c) medical or health service providers that are required to assist you in the case of a medical or public health emergency;
 - (d) any other organisation as set out in our Privacy Policy; and
 - (e) other disclosures as required by law.
7. It is possible that some of the information collected for the purpose of your residence at premises we manage may be disclosed to our related bodies corporate or service providers outside of Australia or New Zealand, as the case may be. You **consent** to your information being disclosed to a destination outside Australia or New Zealand (whichever applies) for this

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purpose, and you understand and acknowledge that either the Australian Privacy Principle 8.1 or the NZ Privacy Act will not apply to such disclosures of your personal information or personal data outside of the relevant jurisdiction.

8. Our Privacy Policy sets out the process as to how you can access and correct any of your personal information collected for the purposes outlined in paragraph 3, as well as to how you can make a complaint if you believe we have breached the applicable Privacy Law in the handling of your personal information. Our Privacy Policy is available at <https://www.unilodge.com.au/privacy-policy> or you can request a copy from us at the contact details in item 1 above.

Additional information for residents of the European Union

If you are a resident of the European Union and we collect personal data from you, you have additional “data subject rights” in relation to personal data about you, as described in our Privacy Policy.

We do not engage in any automated decision-making (such as profiling) in respect of your personal data.

If you have any concerns in relation to our collection or processing of your personal data pursuant to this statement, then you also have a right to complain to the data protection authority https://edpb.europa.eu/about-edpb/board/members_en in your EU country (within the meaning of the GDPR).