

MEETINGS AND EVENTS MADE EASY

at Sandman Signature London Gatwick Hotel



DAY DELEGATE RATE

- Dedicated conference host
- Main meeting room hire
- Paper pads, pens, name cards and sweets
- Toolbox of essential office equipment
- LCD projector and screen
- Complimentary high speed internet and WIFI
- Direct call button for assistance
- Complimentary on-site parking for all delegates
- 2-course lunch in our on-site restaurant or a working buffet lunch outside your meeting room
- Unlimited tea, coffee and snacks

24-HOUR RESIDENTIAL RATE

Includes all of the above along with the following:

- Dinner in our on-site restaurant
- Overnight accommodation
- Full English Breakfast

THE IDEAL SETTING FOR MEETINGS AND EVENTS

Elegant, sleek, and modern, **Sandman Signature London Gatwick Hotel** is four-star hospitality at its best. Our hotel features six conference rooms available for hosting meetings or conferences of up to 250 delegates and flexible meeting space for comfortable break-out areas.

Our experienced operational team will meet your highest expectations with meeting room set-up and specifications. Whilst our dedicated Events Team will handle all of your booking enquiries, look after all planning and be your on-site contact to ensure your event is a success.

For more information, please contact our Conference & Events Team on **01293 561186** or email **meetings_gatwick@sandmanhotels.co.uk**

Room hire packages are available upon request.

Terms & Conditions: Packages include all service charges and VAT. Special cancellation and deposit policies apply and may vary per contract. Subject to availability. Some restrictions may apply.

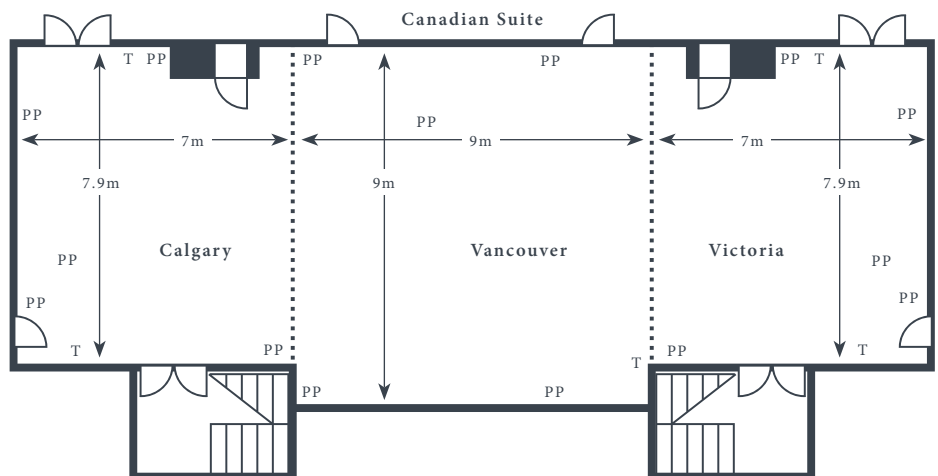
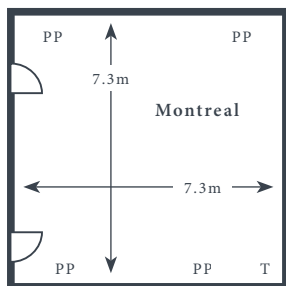
MEETING & CONFERENCE FACILITIES ROOM CAPACITY CHART

Room	Size in Metres	Square Metres	Capacity (number of people)							
			Theatre	Classroom	U-Shape	Boardroom	Cabaret	Reception / Buffet	*Banquet	*Dinner Dance
Montreal	7.3 x 7.3	53.3	50	30	18	24	28	60	40	-
Canadian Suite	7.0 x 7.9 9.0 x 9.0 7.0 x 7.9	191.6	200	110	-	-	98	250	160	150
Calgary	7.0 x 7.9	55.3	50	30	18	24	28	60	40	-
Vancouver	9.0 x 9.0	81.0	100	50	30	40	42	120	60	-
Victoria	7.0 x 7.9	55.3	50	30	18	24	28	60	40	-
Winnipeg	6.3 x 3.4	21.4	-	-	-	10	-	-	12	-
Toronto	7.5 x 3.4	25.5	-	-	-	12	-	-	12	-
Syndicate Rooms	5.3 x 3.8	20.1	-	-	-	3	-	-	-	-

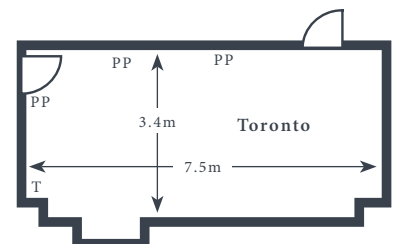
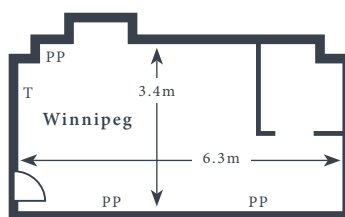
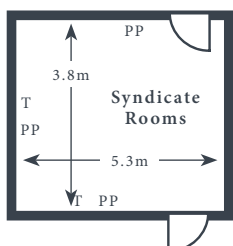
*Banquet & Dinner Dance are based on 10 rounds, 10 people per table. All capacity numbers are strictly guidelines. Maximum capacities will adjust based on additional tables, staging, dance floor, and/or audio visual requirements.

FLOOR PLANS

Level 1



Levels 2 - 4



PP - Double Power Point (Electrical Socket) / T - Telephone