

MEETINGS AND EVENTS MADE EASY

at Sandman Signature Newcastle Hotel



DAY DELEGATE RATE

- Dedicated conference host
- Main meeting room hire
- Paper pads, pens, name cards and sweets
- Toolbox of essential office equipment
- LCD projector and screen
- Complimentary WIFI
- Coffee, teas and snacks

24-HOUR RESIDENTIAL RATE

Includes all of the above along with the following:

- Dinner in our on-site restaurant, Shark Club
- Overnight accommodation
- Full English Breakfast

THE IDEAL SETTING FOR MEETINGS AND EVENTS

Elegant, sleek and modern, **Sandman Signature Newcastle Hotel** is four-star hospitality at its best. Our hotel features two conference rooms available for hosting meetings, events and conferences of up to 60 delegates and flexible space for comfortable break-out areas or up to 100 delegates when using both rooms together.

Choose from day delegate packages or bespoke options including special menus, AV equipment and drinks and entertainment packages. Our experienced team will meet your highest expectations with meeting room set-up and planning.

A dedicated Events Team will handle all of your booking enquiries, look after your event and will be your on-site contact to ensure your event is a success.

For more information, please contact our Conference & Events Team on **0191 229 2600** or email **meetings_newcastle@sandmanhotels.co.uk**

Room hire packages are available upon request.

Terms & Conditions: Packages include all service charges and VAT. Special cancellation and deposit policies apply and may vary per contract. Subject to availability. Some restrictions may apply.

MEETING & CONFERENCE FACILITIES ROOM CAPACITY CHART

Room	Height	Square Metres	Capacity (number of people)						
			Theatre	Classroom	U-Shape	Boardroom	Cabaret	Reception / Buffet	*Banquet
Porter	2.8	80	60	36	30	20	42	36	48
Younger	2.8	50	35	24	27	28	28	24	28

All capacity numbers are strictly guidelines. Maximum capacities will adjust based on additional tables, staging, dance floor and/or audio visual requirements.

FLOOR PLANS

