

Assistant Chief Engineer

- Assist the Director of Facilities to oversee the daily operation of the Engineering Department.
- Ensures smooth and efficient performance of all Hotel's M&E equipment.
- Ensures PPM Schedule and repair works are carried out accordingly.
- Administer work performance, records, reports, inventory controls, filings, etc.
- Initiates cost estimation for labour and materials for work orders.
- Periodic inspections to check work progress and conditions of buildings/equipment.
- Implement monthly inspections on the fire alarm and protection systems.
- Prepare Monthly Utilities / Operation Reports.
- Exercise direct control over all engineering staff in matters about work performance, attendance, discipline, safety, and house rules and regulations.
- Control and issue work orders to engineering departments and ensure speedy completion, issuing spare parts if necessary.
- Provide front-line supports and troubleshoot in the event of breakdowns.
- Execute hotel renovation projects.

Requirements:

- Engineering and/or equivalent work experience.
- Preferably with strong facilities and maintenance background with a major in hotel facility operation.
- Knowledge of facilities and maintenance principles and theories of hotel operations.

To apply for the above positions, please send your full resume to yeat.naishin@fullertonhotels.com